

Reading Association for the Blind

Walford Hall, Carey Street, Reading RG1 7JS Registered Charity No. 1062433 Tel: 0118 957 2960

The Lions Club of Reading

READING Berkshire

14th December 2010

Dear Mr.

I write to confirm receipt of the cheque that was sent for payment for an oven brought for Mr.

Mr. **Since** have been given the scales and I will send the receipt/invoice to you in the New Year.

On behalf of our Association I would like to give personal thanks also to The Lions Club of Reading for their continued hard work and support for people in need. Without groups such as yourself life for the people that you help would be much more difficult. We are very proud to have made your acquaintance and if there is ever anything that our Association may be able to offer please do get in contact.

I wish you and your colleagues a peaceful Christmas and a healthy and happy new year.

Yours faithfully

Mrs. Dawn Singleton Manager